

Paula S. O'Neil, Clerk and Comptroller

DEFENDANT'S NAME:

CASE NO:

CHARGE:

You have plead not guilty and requested a hearing on the above charge. If you are unable to appear in person, you may complete and have notarized the attached "Affidavit of Defense" form.

You will also be responsible to post a CASH BOND along with filing the Affidavit of Defense Form. You must contact the Clerk and Comptroller's Office at one of the locations/telephone numbers listed below to find out the amount necessary for the Bond.

You must include a check for the Bond, made payable to **Paula S. O'Neil, Clerk and Comptroller** which would include the fine and costs. Upon receipt of your check and Affidavit of Defense, a Cash Appearance Bond form will be prepared by the Clerk and Comptroller. This will be included in your file along with the Affidavit of Defense Form for Court. You will be advised by mail of the decision rendered by the Court and any fine or costs imposed will be deducted from the cash bond or you may be required to send additional monies.

PLEASE RETURN THE AFFIDAVIT OF DEFENSE FORM AND A CHECK FOR THE CASH BOND TO ONE OF THE FOLLOWING ADDRESSES:

**TRAFFIC VIOLATIONS BUREAU
P.O. DRAWER 338
NEW PORT RICHEY, FL 34656-0338
PHONE: 727-847-8195**

**TRAFFIC VIOLATIONS BUREAU
38053 LIVE OAK AVENUE
DADE CITY, FL 33523
PHONE 352-521-4430**

IN THE COUNTY COURT IN AND FOR PASCO COUNTY, FLORIDA

AFFIDAVIT OF DEFENSE

NAME OF ALLEGED OFFENDER: _____

CITATION NUMBER: _____

1. My name is _____

I reside permanently at: _____

I received the above numbered complaint charging me with _____ on _____

_____ at _____ AM/PM.

2. At the time of the alleged violation, I was driving a _____ in a _____

direction on _____ in Pasco County, Florida.

3. I am leaving Pasco County on _____

I am unable to attend in person and my hearing date is scheduled for _____

at _____ AM/PM at _____ (court location).

4. I AM DENYING/ADMITTING (**strike one**) the commission of the infraction because: (**explain your defense in your own words, being as brief as possible, but omitting no material facts that will help the Official arrive at a judgment in your case.**) If more space is needed for explanation – use reverse side.

AFFIDAVIT ACKNOWLEDGEMENT:

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,

by _____ who is personally known to me (or who has produced _____ as identification) and who did/did not take an oath.

DEFENDANT/PETITIONER SIGNATURE

Notary Public - State of Florida
My commission Expires: