



**Office of Nikki Alvarez-Sowles, Esq.
Pasco County Clerk & Comptroller**

Fee Schedule
Revised 100318

CIRCUIT CIVIL AND DOMESTIC RELATIONS FEES AND COSTS

Initial Filing Fees

General Civil: Each Action, Suit or Proceeding	\$ 400.00
Dissolution/Annulment of Marriage	\$ 408.00
Simplified Dissolution of Marriage	\$ 408.00
General Domestic Relations	\$ 400.00
Domestic Relations Exception Cases (<i>Pursuant to F.S. 28.241 (1)(a)(1)(b)</i>)	\$ 300.00
Each Defendant Over (5), Additional Charge	\$ 2.50
Enforce Foreign Judgment (in addition to filing fee)	\$ 42.00
Garnishment, Replevin, Attachment & Distress Writs (in addition to filing fee)	\$ 85.00
Tenant Eviction (over \$15,000)	\$ 400.00

Foreclosure/Judicial Sales

Real Property or Foreclosure Claims \$50,000 and less (Level 1)	\$ 400.00
Real Property or Foreclosure Claims over \$50,000 and less than \$250,000 (Level 2)	\$ 905.00
Real Property or Foreclosure Claims \$250,000 and over (Level 3)	\$ 1,905.00
Foreclosure Counter/Cross/3rd Party Complaint/Petition (Level 1)	\$ 395.00
Foreclosure Counter/Cross/3rd Party Complaint/Petition (Level 2)	\$ 900.00
Foreclosure Counter/Cross/3rd Party Complaint/Petition (Level 3)	\$ 1,900.00
Judicial Sale (Foreclosure)	\$ 70.00
Additional Fee for Electronic Online Sale	\$ 49.00
Surplus Fund Fee	\$ 28.00
Appointing Surplus Trustee	\$ 15.00
Notifying Surplus Trustee	\$ 15.00
Disbursement of Surplus Funds	\$ 15.00

Other Civil Fees

Attorney Pro Hac Vice	\$ 100.00
Bond Approval	\$ 8.50
General Civil Counter/Cross/3rd Party Complaint/Petition	\$ 395.00
General Domestic Relations Counter/Cross/3rd Party Complaint/Petition	\$ 395.00
Dissolution Counter Claim (<i>Dissolution Fees plus Counter-Claim/Petition Fee</i>)	\$ 403.00
Domestic Relations Exception Cases Counter/Cross/3rd Party Complaint/Petition (<i>Pursuant to F.S. 28.241(1)(a)(1)(b)</i>)	\$ 295.00
Each Severance Granted	\$ 18.00
Each Timeshare Estate Joined to Filing Fee (<i>Maximum of 15 units per case</i>)	\$ 10.00
Garnishment, Replevin, Attachment & Distress Writs (in addition to filing fee)	\$ 85.00



CIRCUIT CIVIL AND DOMESTIC RELATIONS FEES AND COSTS

Other Civil Fees

Garnishment, Replevin, Attachment & Distress Writs (<i>in addition to filing fee</i>)	\$ 85.00
Recording Lis Pendens - First page	\$ 5.00
Each Additional Page, Additional Charge	\$ 4.00
Recording of Dismissal, Satisfaction, or Release of Lis Pendens - First Page	\$ 10.00
Each Additional Page, Additional Charge	\$ 8.50
Indexing Instruments Recorded in the Official Records Which Contain More than Four Names (per additional name) (Pursuant to F.S. 28.24 (12)(c))	\$ 1.00
Indexing Instruments Recorded in the Official Records Which Contain More than Four Names (per additional name) (Pursuant to F.S. 28.24 (12)(c))	\$ 1.00
Malpractice 90 Day Extension	\$ 42.00
Modification of Final Judgment	\$ 50.00
Motor Vehicle Repair Act (preparing and recording) (Pursuant to F.S. 559.917)	\$ 17.00
Issuing Subpoena (sign and seal only)	\$ 2.00
Prepare and Issue Subpoena for a Witness (includes signing and sealing)	\$ 7.00
Issuing Summons (sign and seal only)*	\$ 10.00
Prepare and Issue Summons (includes signing and sealing)*	\$ 17.00
Receiving and Disbursing Support Payments, 4% of Payment Amount Received (per payment) (Pursuant to F.S. 61.181)	Minimum of \$.25 Maximum of \$5.25
Note: The fee is not based on the court ordered amount, but the amount of the payment received.	
Reopen Modification of Final Judgment Fee	
See the General Civil and Domestic Relation Filing Fees and Costs Page for Exemptions to Reopen Fee	\$ 50.00
Sealing Any Court File or Expungement of Record	\$ 42.00
Transfer of Lien Certificate	\$ 20.00
Additional Transfer of Lien Certificate	\$ 10.00

Registry of Court

Eminent Domain Actions (per deposit)	\$ 170.00
Receiving Money into Registry, First \$500.00	3.00%
Each Subsequent \$100.00	1.50%

***It has been determined that the fee for preparing, signing and sealing a summons will be \$17.00
This includes the issuing fee of \$10 and the preparation fee of \$7.**

**Note: This list is intended as a general reference and is not inclusive of all fees.
Fees are set by statute and court rules subject to revisions and amendments.**



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COUNTY CIVIL SMALL CLAIMS FEES AND COSTS

Initial Filing Fees

Small Claims less than \$100.00	\$ 55.00
Small Claims \$100.00 to \$500.00	\$ 80.00
Small Claims \$500.01 to \$2500.00	\$ 175.00
Small Claims \$2500.01 to \$5000.00	\$ 300.00
County Civil Claims \$5000.01 to \$15,000.00	\$ 300.00
Claims less than \$1000.00 with Replevin Filed Simultaneously	\$ 130.00
Each Defendant Over (5), Additional Charge	\$ 2.50
Enforce Foreign Judgment (in addition to filing fee)	\$ 42.00
Garnishment, Replevin, Attachment & Distress Writs (in addition to filing fee)	\$ 85.00
Tenant Eviction with Distress for Rent Writ	\$ 270.00
Tenant Eviction (damages \$2,500 or less)	\$ 185.00
Tenant Eviction (damages \$2,501 – 15,000)	\$ 300.00

Foreclosure/Judicial Sales

Judicial Sale (Foreclosure)	\$ 70.00
Additional Fee for Electronic Online Sale	\$ 49.00
Surplus Fund Fee	\$ 28.00
Appointing Surplus Trustee	\$ 15.00
Notifying Surplus Trustee	\$ 15.00
Disbursement of Surplus Funds	\$ 15.00

Other Civil Fees

Attorney Pro Hac Vice	\$ 100.00
Bond Approval	\$ 8.50
Counter/Cross/3rd Party Complaint/Petition > 2,500.00 Notice of Cross Appeal, Notice of Joinder, Motion to Intervene as Appellant, Cross-Appellant or Petitioner	\$ 295.00
Each Severance Granted	\$ 18.00
Garnishment, Replevin, Attachment & Distress Writs (in addition to filing fee)	\$ 85.00
Issuing Subpoena (sign and seal only)	\$ 2.00
Prepare and Issue Subpoena for a Witness (includes signing and sealing)	\$ 7.00
Recording Lis Pendens - First Page	\$ 5.00
Each Additional Page, Additional Charge	\$ 4.00



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COUNTY CIVIL SMALL CLAIMS FEES AND COSTS

Other Civil Fees

Recording of Dismissal, Satisfaction, or Release of Lis Pendens - First Page	\$ 10.00
Each Additional Page, Additional Charge	\$ 8.50
Issuing Summons (sign and seal only)*	\$ 10.00
Prepare and Issue Summons (includes signing and sealing)*	\$ 17.00
Reopen Modification of Final Judgment \$500.00 or less	\$ 25.00
See the Small Claims/County Civil Filing Fees Page for Exemptions to Reopen Fee	
Reopen Modification of Final Judgment \$500.00 or more	\$ 50.00
See the Small Claims/County Civil Filing Fees Page for Exemptions to Reopen Fee	
Sealing Any Court File or Expungement of Record	\$ 42.00
Registry of Court	
Receiving Money into Registry, First \$500.00	3.00%
Each Subsequent \$100.00	1.50%

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Fee Schedule
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PROBATE FEES AND COSTS

Initial Filing Fees

Miscellaneous One Document Filing	\$ 231.00
Petition to Enter Rooms and Places	\$ 231.00
Petition to Admit Foreign Will, Authenticated Copies, Exemplified Copies or Transcript to Record	\$ 231.00
Petition to Approve Settlement of Minor's Claim	\$ 231.00
Petition to Determine Heirs if Not Formal Administration (not to include the issuance of Letters or Order of Summary Administration)	\$ 231.00
Petition to Open Safe-Deposit Box	\$ 231.00
Caveat	\$ 41.00
Disposition of Personal Property without Administration (Small Estate)	\$ 231.00
Formal Administration	\$ 400.00
Notice of Trust	\$ 41.00
Petition for Curatorship/Conservatorship	\$ 400.00
Summary Administration less than \$1000.00	\$ 235.00
Summary Administration \$1000.00 or more	\$ 345.00
Trust Administration	\$ 400.00

Other Probate Fees

Attorney Pro Hac Vice	\$ 100.00
Certifying Copy of Any Instrument in Public Records (per document)	\$ 2.00
Counter/Cross/3rd Party Complaint/Petition	\$ 395.00
Issuing Subpoena (sign and seal only)	\$ 2.00
Prepare and Issue Subpoena for a Witness (includes signing and sealing)	\$ 7.00
Issuing Summons (sign and seal only)*	\$ 10.00
Prepare and Issue Summons (includes signing and sealing)*	\$ 17.00
Oath, Administering, Attesting, and Sealing not Otherwise Provided For	\$ 3.50
Photocopies of Instruments Not More than 14 Inches by 8.5 Inches (per page)	\$ 1.00
Photocopies of Instruments More than 14 Inches by 8.5 Inches (per page)	\$ 5.00
Reopen Fee	
See the Probate Page for Exemptions to Reopen Fee	\$ 50.00
Sealing Any Court File or Expungement of Record	\$ 42.00

Registry of Court

Receiving Money into Registry, First \$500.00	3.00%
Each Subsequent \$100.00	1.50%

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GUARDIANSHIP FEES AND COSTS

Initial Filing Fees

Guardianship – Veterans Administration	\$ 235.00
Guardianship of Person Only	\$ 235.00
Guardianship of Person/Property, Ancillary	\$ 400.00
Guardianship of Property Only	\$ 400.00
Petition for Conservatorship/Curatorship	\$ 400.00
Petition for Determination of Incapacity	\$ 231.00
Petition for Foreign Guardian to Manage Property if Not in Formal Administration	\$ 231.00
Petition to Manage Property of Non-Resident Ward	\$ 231.00
Miscellaneous One Document Filing	\$ 231.00
Petition to Enter Rooms and Places	\$ 231.00
Petition to Approve Settlement of Minor's Claim	\$ 231.00
Petition to Determine Heirs; and for a Foreign Guardian to Manage Property	\$ 231.00
Petition to Open Safe-Deposit Box	\$ 231.00

Guardianship Audit Fees

Audit Fee of Annual/ Final Financial Return - Based on Starting Balance of Accounting	
\$25,000 or less	\$ 20.00
\$25,001 to \$100,000	\$ 85.00
\$100,001 to \$500,000	\$ 170.00
Over \$500,000	\$ 250.00
Audit of Verified Inventory over \$25,000	\$ 85.00

Other Guardianship Fees

Bond Approval	\$ 8.50
Counter/Cross/3rd Party Complaint/Petition	\$ 395.00
Issuing Subpoena (sign and seal only)	\$ 2.00
Prepare and Issue Subpoena for a Witness (includes signing and sealing)	\$ 7.00
Issuing Summons (sign and seal only)*	\$ 10.00
Prepare and Issue Summons (includes signing and sealing)*	\$ 17.00
Maintenance - Professional Guardian File	\$ 7.50
Photocopies of Instruments Not More than 14 Inches by 8.5 Inches (per page)	\$ 1.00
Photocopies of Instruments More than 14 Inches by 8.5 Inches (per page)	\$ 5.00
Reopen Fee	\$ 50.00
See Guardianship Page for Exemptions to Reopen Fee	

Registry of Court

Receiving Money into Registry, First \$500.00	3.00%
Each Subsequent \$100.00	1.50%

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APPEALS FEES AND COSTS

Initial Filing Fees

Administrative Appeal	\$ 281.00
Circuit to Higher Court (paid to Appellate Court)	\$ 300.00
Circuit to Higher Court (paid to Clerk)	\$ 100.00
County Appeal to Circuit (paid to Clerk)	\$ 281.00

Other Appeal Fees

Certification of Certified Index (Applies to Circuit Civil, County Civil, Small Claims, and Probate Appeal Cases Only)	\$ 7.00
Certification of Record (Applies to All Appeal Cases)	\$ 7.00
Photocopies of Instruments Not More than 14 Inches by 8.5 Inches (per page)	\$ 1.00
Photocopies of Instruments More than 14 Inches by 8.5 Inches (per page)	\$ 5.00
Examining, Comparing, Correcting, Verifying and Certifying Transcripts of Record in Appellate Proceedings, Prepared by Attorney or Someone Other than Clerk (per page)	\$ 5.00
Preparing, Numbering, and Indexing an Original Record of Appellate Proceedings (per pleading)	\$ 3.50
Verifying an Instrument Presented for Certification Prepared by Someone Other than Clerk (per page)	\$ 3.50



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PUBLIC RECORDS, RECORDING, SERVICES

Other Fees and Costs

Attorney Pro Hac Vice	\$ 100.00
Authenticated Certificates, Including Signing & Sealing	\$ 7.00
Bond Approval	\$ 8.50
Certifying Copy of Any Instrument in Public Records (per document)	\$ 2.00
Copying Other than Photographic	\$ 6.00
Registry Deposit	
Eminent Domain per Deposit	\$ 170.00
Receiving Money into Registry, First \$500.00 (per deposit)	3.00%
Each Subsequent \$100.00	1.50%
Exemplified Certificates (includes signing & sealing) (in addition to copy & certification fees)	\$ 7.00
Examining, Certifying and Recording Plats:	
a) First Page	\$ 30.00
b) Each additional page	\$ 15.00
Indexing Instruments Recorded in the Official Records Containing More than 4 Names, (per additional name)	\$ 1.00
Issuing Summons (sign and seal only)*	\$ 10.00
Prepare and Issue Summons (includes signing and sealing)*	\$ 17.00
Marriage License Application (prepare, administer oath, issue, seal, record, and provide certified copies)	\$ 93.50
Solemnizing Matrimony	\$ 30.00
Microfilm Copies of Any Public Records:	
a) 16mm 100' microfilm roll	\$ 42.00
b) 35mm 100' microfilm roll	\$ 60.00
c) Microfiche (per card)	\$ 3.50
Oath, Administering, Attesting, and Sealing not Otherwise Provided For	\$ 3.50
Partial Payments (per month)	\$ 5.00
Partial Payment Contract (one time fee)	\$ 25.00
Photocopies of Instruments in Public Records and/or Court Documents Not More than 14 Inches by 8.5 Inches (per page)	\$ 1.00
Photocopies of Instruments in Public Records More than 14 Inches by 8.5 Inches (per page)	\$ 5.00
Photocopies of Instruments Not in Public Records More than 14 Inches by 8.5 Inches (per page)	\$ 0.15

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Other Fees and Costs

Issuing Subpoena (sign and seal only)	\$ 2.00
Prepare and Issue Subpoena for a Witness (includes signing and sealing)	\$ 7.00
Preparing Affidavit of Domicile	\$ 5.00
Receiving and Disbursing All Restitution Payments	\$ 3.50
Recording, Indexing, Filing Instruments Not More than 14 Inches by 8.5 Inches, Including Required Notice to Property Appraiser:	
a) First Page	\$ 10.00
b) Each Additional Page or Fraction Thereof, Additional Charge	\$ 8.50
Recording Lis Pendens - First Page	\$ 5.00
Each Additional Page, Additional Charge	\$ 4.00
Sealing Any Court File or Expungement of Record	\$ 42.00
Searching of Public/Court Records (per years searched)	\$ 2.00
Tax Deed Sale, Includes Application, Sale, Issuance and Preparation of Tax Deed and Disbursement of Proceeds of Sale (Other than Excess Proceeds)	\$ 60.00
U.S. Processing Passport Applications	\$ 25.00
Validating Certificates	\$ 3.50
Verifying an Instrument Presented for Certification Prepared by Someone Other than Clerk (per page)	\$ 3.50
Writing Any Paper Other than Herein Specifically Mentioned, Same as Copying, Including Signing and Sealing	\$ 7.00