

**CASE MAINTENANCE REFERENCE GUIDE FOR TERMINATION OF
GUARDIANSHIP F.S. 744.521; FINAL REPORT AND APPLICATION FOR
DISCHARGE; HEARING F.S. 744.527, DISCHARGE OF GUARDIAN NAMED AS
PERSONAL REPRESENTATIVE F.S. 744.528, ORDER OF DISCHARGE F.S.
744.531, AND PROBATE RULE 5.680**

- Petition for Discharge
- Death Certificate.
- Final Report or Waivers
- Appointment of personal representative.
- Receipt of personal representative/person(s) entitled to assets.
- Reason for termination of the guardianship.
- Statement that guardian has fully administered the guardianship.
- Amount of unpaid and anticipated costs and fees to be paid to the guardian and to the attorneys, accountants, or other agents employed by the guardian.
- Signature of guardian(s).
- Signature of attorney.
- Attorney's address, telephone number including area code and Florida Bar number, **Judicial Rule 2.515(a)**.
- Notice
- Statement that any objection shall be in writing and shall state with particularity each item to which the objection is directed and the grounds on which the objection is based.
- Statement that any objection to the Final Report or the Petition for Discharge shall be filed within 30 days from date of service of the Petition for Discharge.
- Statement that within 90 days after filing of the objection, a Notice of Hearing thereon shall be served or the objection is abandoned.
- Service of Petition for Discharge, Notice of Petition for Discharge and Final Report on the ward, on the personal representative of a deceased ward, on the known next of kin if there are no assets justifying qualification of a personal representative, or on all beneficiaries of the ward's estate if the guardian is subsequently appointed personal representative.
- Objection, if applicable, served on guardian.
- Signature of attorney.

- Attorney's address, telephone number including area code and Florida Bar number, **Judicial Rule 2.515(a).**
- Final Report
- Receipts/Disbursements/Amounts reserved for unpaid and anticipated costs and fees.
- Lists of assets to be turned over to the persons entitled to them
- Signature of guardian(s).
- Signature of attorney.
- Attorney's address, telephone number including area code and Florida Bar number, **Judicial Rule 2.515(a).**